



Application to Waive Court Fees and Costs

UCS-FW1S (02/2024)

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Surrogate's Court

County of _____

In the matter of:

File Number: _____

State of _____, County of _____

- I am a Petitioner/Person Bringing the Case Respondent/Person Objecting in this proceeding. This statement is made in support of my request to waive the filing fee.
- I live at _____.
- I have the following: [Check all that apply]

<input type="checkbox"/> Income	Source: <input type="checkbox"/> Public Assistance <input type="checkbox"/> Spousal Support <input type="checkbox"/> Social Security/SSI/SSID <input type="checkbox"/> Wages <input type="checkbox"/> Other: _____	Monthly Amount: \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
<input type="checkbox"/> Bank Account(s)	Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings	Balance: \$ _____ \$ _____
<input type="checkbox"/> Real Estate	Address: _____	Market Value: \$ _____
<input type="checkbox"/> Personal Items	Type: <input type="checkbox"/> Antiques <input type="checkbox"/> Cell phone <input type="checkbox"/> Clothing worth more than \$100 <input type="checkbox"/> Fine art <input type="checkbox"/> Furniture <input type="checkbox"/> Jewelry <input type="checkbox"/> Memorabilia/collectibles <input type="checkbox"/> Musical instruments <input type="checkbox"/> Precious gems or metals <input type="checkbox"/> Tablet, laptop, or computer <input type="checkbox"/> Television or audio equipment <input type="checkbox"/> Other (worth more than \$100): _____	Estimated Value: \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
<input type="checkbox"/> Vehicles	Type: Make _____ Model _____ Year: _____ Make _____ Model _____ Year: _____ Make _____ Model _____ Year: _____	Market Value: \$ _____ \$ _____ \$ _____

4. My monthly expenses are as follows:

<input type="checkbox"/>	Housing	Type: <input type="checkbox"/> Mortgage <input type="checkbox"/> Rent	Monthly Amount: \$ _____ \$ _____
<input type="checkbox"/>	Utilities	Utilities can include cable television, internet service, mobile phone service, telephone service, water, gas, and electric.	Monthly amount: \$ _____
<input type="checkbox"/>	Other	Type: <input type="checkbox"/> Medical or prescription <input type="checkbox"/> Child support <input type="checkbox"/> Spousal support <input type="checkbox"/> Education <input type="checkbox"/> Childcare <input type="checkbox"/> Other: _____	Monthly amount: \$ _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____

5. In addition to myself, I am responsible for supporting others, in whole or part. The details are as follows: _____

6. I request a court order: [Choose one of the following]

- Waiving any and all court filing fees for this case
- Waiving the filing fee for a Notice of Appeal
- Other (specify): _____

7. I make this application based on CPLR §1101. I do not have and cannot get the funds to pay the necessary costs, fees, and expenses. I cannot proceed unless the order is granted.

8. Has a Summons and Complaint, Summons with Notice, Notice of Petition, Petition, or Order to Show Cause been filed in this case? Yes No

If yes, you must:

- Serve this Application to Waive Court Fees and Costs [UCS-FW1] with Notice of Motion [UCS-FW2] on the:
 - Other parties in the case
 - Corporation Counsel (if filed in NYC)
 - County Attorney (if filed outside of NYC)
- File an Affirmation of Service [UCS-FW3] with the court

9. The facts of my case are: [Choose one of the following]

- explained in my attached papers (you must attach your complaint, petition, answer, or affidavit of facts).
- as follows (explain why you have a valid case):

10. No other person who may benefit from the outcome of this case is able to pay such costs, fees, and expenses.

11. [Choose one of the following]

- I **have not** previously applied to waive the court fees and costs in this case.
- I **have** previously applied to waive the court fees and costs in this case, but I am applying again because: _____

I affirm this _____ day of _____, _____, under the penalties of perjury under the laws of New York, which may include a fine or imprisonment, that the foregoing is true, and I understand that this document may be filed in an action or proceeding in a court of law.

Signature

Print Name

Note: Contact the court and ask if you are required to submit any additional documentation and/or if you are required to serve any other party.